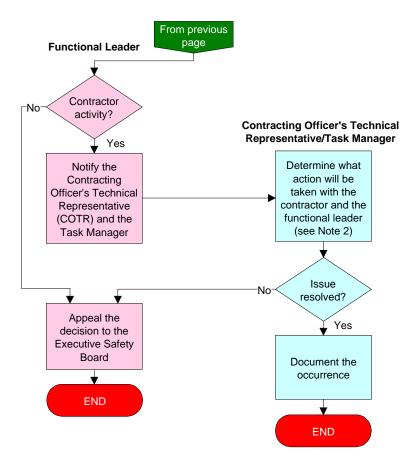
## Initiator UNILATERAL STOP AUTHORITY FOR FLIGHT OPERATIONS **AND RELATED ACTIVITIES START** LMS-CP-0902 Revision: A-3 Objectives: Stop the activity -to authorize civil service and contract staff to stop activities or operations that are not being conducted in accordance with aviation safety policies and regulations Inform the Original signed on file **Functional Leader** Approval functional leader of Center Director the perceived unsafe practice **Technical Monitor** Contractor -No (Civil Servant)/ **General Information** activity? **Contract Site Monitor** (Performance Based Contractor) The following records are generated by this procedure and Yes should be maintained in accordance with CID 1440.7: Notify the technical Aviation Incident/Hazard/Close Call Report and/or Memo to Files Analyze the monitor and problem and take contract site remedial action **Definitions** monitor Unilateral stop authority The authority granted to an observer, regardless of employment status or line of affiliation, to stop an activity when a perceived Analyze the Report the actions unsafe working condition is observed. problem and taken to the institute remedial functional leader **Remedial Action** action Any positive action taken which will address a problem and permit work to resume Determine if the **Corrective Action** An action taken to eliminate the cause(s) of a problem to problem requires corrective action prevent recurrence **Functional Leader** The named leader of an Flight Research Services Competency organizational subunit in LMS-OUP-0900. This individual may, Corrective or may not, be a supervisor. action -No needed? Note 1 Yes For Aircraft-specific problems, use LMS-OP-0912, Aircraft Maintenance, Inspection and Flight Release. Institute corrective action If LMS-OP-0912 does not apply, the functional leader must (see Note 1) ensure the appropriate actions are taken and documented Determine if safety concerns remain among cognizant personnel and resolve, if needed Issue resolved? Yes Document the **END** action taken (see Note 1)

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## Note 2

It is the responsibility of the Contracting Officer's Technical Representative and the Task Manager to determine what action will be taken with the contractor to resolve the issue and resume work. When a decision is made, the functional leader is informed and agreement is obtained. Implementation of the agreed action(s) are monitored following this agreement.